

Purpose

Supply and replace an Outdoor High Capacity Cooler Door and all associated parts located at Department of Forestry Office, 210 Riverland Drive, Salem, VA 24153. Upon completion cooler door will operate as designed, be securable/lockable and shall be sealed to maintain internal temperature.

Scope of Work and Specifications

The door to be replaced is a Butcher Boy model attached to an overhead manual trolley system. The approximate door size is 9' H x 10'6" W x 4" D with a metal interior/exterior galvanized skin. Contractor shall remove the existing door and if needed the trolley system and ground guides and replace with a NEW door of the same size and ratings or better. Contractor shall supply/install ALL NEW hardware, including a hasp for a standard padlock or locking mechanism. Door shall fit tightly within manufacture's limits allowing minimal air loss when cooler is in use. Door must be securely fastened to a trolley or another attaching system as necessary for the specific door design. The door shall be installed in accordance with the manufactures instructions.

The contractor is responsible for all labor, loading, unloading, lifting, hoisting, hauling, dump fees and regulations relating to disposal of the old material. Contractor shall pick up all debris and packaging materials produced during the door replacement daily and dispose of properly. Contractor shall guarantee complete clean-up of the area upon completion.

Installation can be scheduled Monday thru Thursday from 7AM-5:30PM, site closed on Friday and weekends.

Door must be replaced three days after project start unless delays are approved in writing by Amy Ricotta, amy.ricotta@dof.virginia.gov.

Materials

Door hardware must be stainless steel or made of other rust resistant materials. Vendor must identify material in bid documentation. The door insulation or "R" value must meet Federal Walk-In Energy Standards of at least R-32. Exposed seals must be UV resistant.

Warranty

Door *shall* have a minimum 5 year warranty.

Contractor *shall* guarantee his workmanship, hardware and parts for this project for a minimum 1 year from date of accepted completion by Department of Forestry. Any deficiencies found due to workmanship *shall* be repaired immediately by the Contactor at no cost to The Department of Forestry during this warranty period.

Contractor shall provide to the Department of Forestry documentation of door purchase, manufacturer, brand name, model, warranty registration etc., for warranty records.

Contacts

For information regarding bidding this project, please contact Amy Ricotta, Purchasing Officer, at 434-220.9009. For directions, general cooler information and to make an appointment for the **MANDATORY** site visit, please call Ed Stoots at 540-387-5461 (Office), 540-492-0152 (Cell), or Debbie Zimmewicz at 540-387-5461. Site business hours are Monday thru Thursday from 8am to 5pm ONLY. Office closed on Fridays.

All Bidders are required to visit the site, carefully measure and thoroughly examine all existing conditions prior to submission of a bid for this project. Bids will be reviewed after the Forestry Contracting Officer verifies the bidder met with site personnel for the mandatory visit.

Documentation and References

Bidders must provide three (3) references where similar work was completed. **Successful Contractor must show proof of Insurance prior to contract award.**

Contract Award Basis

The Department of Forestry bases contract award on several factors including but not limited to; cost, quality, value, workmanship and reliability. Low bid does not guarantee contract award.

Use of Sub-Contractors

The Principal Contractor shall be held responsible for any and all deficiencies, damages or performance failures of his Sub-Contractors used to accomplish this project. It shall be the responsibility of the Principal Contractor to provide full time oversight of any Sub-Contractor used during completion of this project. The Principal Contractor shall ensure that any Sub-Contractor used for the completion of this project has a complete understanding of the contract, its scope of work, specifications and work standards.

Language

Principle Contractor must have a person that can express themselves easily and articulately in the English language on site at all times, authorized to make decisions and communicate with on-site Department of Forestry staff.