



# TIMBER HARVEST NOTIFICATION

*Required by Law*

Forestry Topic 27

March 2016

## Protecting Water Quality

Forests play a vital role in preserving water quality. Virginia Department of Forestry (VDOF) water quality inspectors help loggers and landowners with timber harvest planning and execution and encourage the use of the correct site-specific voluntary best management practices to keep streams free of sediments. The VDOF inspects logging jobs to ensure that water quality is protected, and the best way to do that is through the use of best management practices. If loggers fail to apply the necessary BMPs on harvest sites, sediment build up may occur, and that can lead to civil penalties under the Virginia Silvicultural Water Quality Law ([§10.1-1181.2](#)).

## Timber Harvesters Must Register with VDOF

ALL loggers are required to report timber harvests using a Notification Account Identification Number (NAID#). This NAID# will be issued to you by the VDOF and will identify your company to the agency. Using this number will make the notification process easier and will ensure that the correct logging professional will receive credit for notification of a specific job.

### How to Obtain an NAID Number

#### Register On-line

<http://www.dof.virginia.gov/water/harvest.htm>

#### Register By Phone

Monday through Thursday, 8 a.m. to 5 p.m.  
(434) 220-3024



## Notifying VDOF

Loggers must notify VDOF of their timber harvests as required by the [Code of Virginia §10.1-1181.2-H](#), which requires operators to notify VDOF no later than three working days after the start of a commercial timber harvesting operation or before completion if the operation will take less than three days to finish.

It is the sole responsibility of the logger to ensure that VDOF is notified. The VDOF will accept either written or verbal notification of harvesting as required by law. The operator may notify VDOF via one of the following methods:

- ◆ Website (preferred) – a confirmation number will be provided
- ◆ 1-800-939-LOGS (5647) (preferred) – a confirmation number will be provided
- ◆ FAX to any VDOF office
- ◆ Phone call to any VDOF office
- ◆ In-Person at any VDOF office

### Notify On-line

<https://www.ifris.dof.virginia.gov/harvestnotification/>

### Notify By Phone

1-800-939-LOGS (5647)

*Note: You will need your Notification Account Identification Number to use the website or 800-number.*

## Failure To Notify

A civil penalty is assessed for failure to notify the VDOF of a commercial timber harvesting operation. The Code of Virginia gives the State Forester the authority to issue a fine of \$250 for the initial violation and up to \$1,000 for subsequent violations within a 24-month period. The notification is required of the operator (as defined in the law), and the civil penalty will be assessed against the operator for failure to notify.

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## Helpful Resources

The following Form 151 Notification of Logging Operation is available to guide loggers through notifying VDOF of timber harvest operations. Notification of Logging Operation log books, which include copies of this blank form, are available from VDOF to assist loggers in collecting the

information required for notifications, and to help organize all notification information and confirmation numbers in one place. Contact a local VDOF office to obtain a free log book.

Form 151  
05/05/2014

## VIRGINIA DEPARTMENT OF FORESTRY NOTIFICATION OF LOGGING OPERATION

**DIAL 1-800-939-LOGS (5647) OR [www.dof.virginia.gov](http://www.dof.virginia.gov) TO REPORT LOGGING OPERATIONS**

**Notify Date:** \_\_\_\_\_ **Notify Time:** \_\_\_\_\_ **Notify Type:**  1-800-939-LOGS  Web Site  VDOF Office

**Logger Information:** (if consultant notifies on behalf of a logger, the logger's NAID number must be provided)

**NAID No.:** \_\_\_\_\_ **Name of Person Notifying:** \_\_\_\_\_

**Company Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_

### Landowner Information:

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_


**Logging Job Information:** (provide either the latitude and longitude **OR** directions to logging site)

**County:** \_\_\_\_\_ **Harvest Start Date:** \_\_\_\_\_ **Harvest Size (acres):** \_\_\_\_\_

**Latitude:** \_\_\_\_\_ degrees \_\_\_\_\_ minutes \_\_\_\_\_ seconds **Longitude:** \_\_\_\_\_ degrees \_\_\_\_\_ minutes \_\_\_\_\_ seconds

**Directions to Logging Site:** (Route No., Road Name, Distances to Intersections)

\_\_\_\_\_  
\_\_\_\_\_ **CONFIRMATION NUMBER:**  
\_\_\_\_\_



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[www.dof.virginia.gov](http://www.dof.virginia.gov)  
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