

Entering Harvest Inspections

IFRIS User Guide – Water Quality



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Pending Initial Inspection

Field staff will need to:

1. Create a harvest point and save it.
2. Link harvest to a tract.
3. Create a new initial inspection.

Create a Harvest Point and Save It

- ◆ Click on harvest number from dashboard.
 - Click **“Go to Map”**.
 - ** It may be helpful to turn off tracts and stands layer and turn on roads layer.*
 - Find harvest location from coordinates taken in the field or from memory.
 - Click **“Create”**.
 - Click **“Draw”**.
 - Click on the map at the decking location where you want the harvest point to be located.
 - Click **“Save”**.
 - Click blue button **“Return”**.
 - ** The harvest point is now saved to the map.*

Link Harvest to a Tract

Two ways - (from the harvest number’s inspection home page or from the harvest number’s map page)

From the Harvest Number’s Inspection Home Page

- ◆ Check with the local forester for the tract number.
 - If acquired from a forester or found in another manner, you can enter the tract number from the harvest number’s inspection home page.
 - Under **“Liable Parties”** click the underlined **“Tract Number”**.
 - Enter Tract Number in the **“Tract ID”** field.

- Click “**Search**”.
- Select the appropriate Tract Number.
- Click “**Confirm**”.
 - ** The harvest is now linked to a tract.*

From the Harvest Number’s Map Page

- ◆ From the harvest number’s inspection home page click, “**Go to Map**”.
- Click “**Link to Tract**”.
 - Select the appropriate Tract Number.
 - Click “**Link**”.
 - ** The harvest is now linked to a tract.*
- ◆ If you need to find out what the tract number is, use the small green “**Identify**” button located in the top right corner of the map then click on the map where you have saved the harvest point.
 - This will give you some information about the tract number (write it down or remember it.)
 - Follow the steps above.
 - ** The harvest is now linked to a tract.*

Create a New Initial Inspection

- ◆ From the harvest number’s inspection home page, click “**Create New**”.
- The first line “**Harvest Status**” defaults to In Progress.
 - Clicking the inactive button increases the time needed to revisit the site for an inspection from every 45 days to every 120 days.
- Enter the date inspection was performed.
 - DO NOT CLICK “SMZ Overharvested”
 - DO NOT CLICK “Water Quality Concerns Discovered”
 - ** These two clickable items are reserved for water quality staff and initiate the recommendation process.*
- Enter inspection comments.
 - ** The public can request this information through a FOIA request so keep inspection comments direct and to the point, and precisely what you inspect onsite.*
 - Haul road location instructions (911 address or physical markers for entrance to the highway)
 - Number of planned crossings
 - Number of planned decking locations
 - Any other important information
 - ** Inspections are a snapshot in time. If no water quality problems are observed, my final statement is always “No water quality problems or concerns found at this time.” for all inspections.*
- “**Salvage Harvest**” is selected when the harvest is an acceptable salvage operation due to a natural disaster or some other qualifying circumstance.
- “**Industry Land**” is selected when harvests take place on any land managed by an industry forester for a mill.
- Enter “**Harvest Recommended By**” information from drop-down.
- Click if a pre-harvest plan was written for the harvest or is on file from a consulting forester.
- Enter harvest method from drop down.
- Stand information will only populate when the harvest is linked to a tract.
- Select appropriate stand.
- Enter an estimate of acreage cut or use Sentinel imagery in the map layers to delineate acreage.
- “**% Softwood**” is an estimate of total pine composition for the harvest area.

- **“Subject to Seed Tree Law?”** Click if acceptable.
- **“Silvicultural?”** Unclick if the harvest is being converted and not going to remain in some sort of forest, either natural regeneration or artificial regeneration.
- If multiple stands are being harvested on the same tract with acreage assumed in the confirmation notification, fill in the harvest methods accordingly.
- Click **“Save”**.
 - ** Initial Harvest Inspection is now saved in IFRIS.*

Harvests Needing Inspection

1. Create a harvest re-inspection.
2. Close out a harvest (Final Harvest Inspection).

Creating a Harvest Re-inspection

- ◆ From harvest number’s inspection home page click **“Create New”**.
 - If inactive select **“Inactive”**.
 - Enter inspection comments.
 - Anything you find onsite worth noting.
 - ** The public can request this information through a FOIA request so keep inspection comments direct and to the point, and precisely what you inspect onsite.*
 - Update **“Acres Cut-to-date”**.
 - Click **“Save”**.
 - ** Re-inspection is now saved in IFRIS.*

Close out a Harvest (Final Harvest Inspection)

- ◆ From harvest number’s inspection home page click **“Create New”**.
 - Enter date inspected.
 - Select **“Final Inspection Reason”** from the drop-down menu.
 - **“Operator Completed Job”** – Used when harvest is complete, and no water quality concerns were discovered.
 - **“Operator Moved Off-Site”** – Used when logger will not be returning in an appropriate amount of time.
 - Logger will need to re-notify if returning later or if a new logger is contracted to harvest the remaining timber.
 - **“Non-Silvicultural Harvest”** – Used when the land is being converted.
 - **“No Hydrological Features”** – Used when there are no water features associated with the harvest (SMZs included).
 - Enter any inspection comments.
 - ** The public can request this information through a FOIA request so keep inspection comments direct and to the point, and precisely what you inspect onsite.*
 - Update acreages.
 - Click **“Save”**.
 - ** Harvest is now closed out in IFRIS and will not show up on the Dashboard any longer.*