

MEMORANDUM OF UNDERSTANDING

The Commonwealth of Virginia, Department of Forestry (DOF) and the Commonwealth of Virginia, Department of General Services (DGS) desire to enter into this Memorandum of Understanding (MOU) regarding the approval by both departments of the sale of timber from state-owned lands pursuant to §10.1-1122.B of the Code of Virginia. The purpose of this MOU is to set forth the roles of the parties with respect to the sale of such timber in accordance with the *State-Owned Lands Forest Management Plan* adopted on March 10, 2021, by DOF and DGS. The parties agree that:

1. The Joint Legislative Audit and Review Committee approved an hourly fee charged by DGS to DOF for this approval process.
2. The process for obtaining DGS approval of the sale of timber from state-owned lands shall be in accordance with the steps set forth on Exhibit A.
3. The form to be used for exhibiting such approval shall be that shown in Exhibit B.
4. From time to time, as the process and form evolve, either Exhibit A or Exhibit B may be modified by the mutual agreement of DOF and DGS. On behalf of DOF, the State Forester or designee may approve such modifications. On behalf of DGS, the DGS Director or designee may approve such modifications.

WITNESS the following signatures:

COMMONWEALTH OF VIRGINIA,
DEPARTMENT OF FORESTRY

By: 
Robert W. Farrell, State Forester

Date: 3-2-21

COMMONWEALTH OF VIRGINIA,
DEPARTMENT OF GENERAL SERVICES

By: 
Joseph F. Damico, Director

Date: 3/10/21

EXHIBIT B

Form 7.19
02/21/2019

VIRGINIA DEPARTMENT OF FORESTRY
STATE-OWNED LAND FOREST MANAGEMENT PROJECT REQUEST



Region: _____ Date: _____ State-Owned Land Project No.: - - -

SECTION 1 – Owner Agency, Department or Institution Contact Information

Agency/Department/Institution Name: _____

State Contact Person: _____ Title: _____

Phone No.: _____ Email: _____

Mailing Address: _____

City: _____ Zip Code: _____

Local Contact Person: _____ Title: _____

Phone No.: _____ Email: _____

Mailing Address: _____

City: _____ Zip Code: _____

SECTION 2 – Property Information

County: _____ IFRIS Tract Number: _____

Property Address: _____

City: _____ Zip Code: _____

SECTION 3 – Forest Management Project Recommendations

Project Type: _____

Type of Timber Harvest Project: (Indicate total acreages on all that apply and explain in recommendations)

Proposed Harvest: _____ acres

(Any project involving a proposed timber harvest requires approval by the Department of General Services in Section 8 of this form.)

Type of Management Project: (Indicate total acreages on all that apply and explain in recommendations)

Site Preparation: _____ acres Planting: _____ acres Pine Release: _____ acres

TSI: _____ acres Other: _____ acres (explain) _____

Recommendations: (Indicate stand identifiers) _____

Planned Completion Date: _____

SECTION 4 – VDOF Forester Approval

I certify that the above project is needed and recommendations have been made in compliance with the Forest Management of State-Owned Lands Fund Act (§10.1-1120 through §10.1-1123 of the Code of Virginia.)

VDOF Forester Name (Print) _____ VDOF Forester Signature _____ Date _____

SECTION 5 – Agency/Department/Institution Approval

I certify that I am an authorized representative of this agency, department or institution and have agency authorization to sell and/or utilize state-owned assets. I verify the ownership of this property and certify that there are no covenant restrictions that would hinder the recommended management activities. I hereby authorize the Virginia Department of Forestry to proceed with the forestry work as outlined in the recommendations of this State-Owned Land Forest Management Project Request.

Agency/Department/Institution Representative Name (Print) _____ Agency/Department/Institution Representative Signature _____ Date _____