

Rob Farrell

State Forester

COMMONWEALTH of VIRGINIA

**Department of Forestry**

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Informal Conference
Findings of Fact and Conclusion of Law

\*\*Date\*\*

\*\*Name of Landowner/Timber Owner/Operator\*\*

\*\*Address\*\*

\*\*City, State Zip\*\*

REFERENCE: Silvicultural Water Quality Law Enforcement

 Harvest ID No.: \*\*Harvest ID Number\*\*

 Case No.: \*\*Case Number\*\*

 Tract No.: \*\*Tract Number\*\*

Dear \*\*Name\*\*:

Enclosed are the Findings of Fact and Conclusion of Law resulting from the Informal Conferenceheld on \*\*Date\*\* at the \*\*Location\*\* in \*\*City\*\*, Virginia.

If you have any questions or comments concerning my decision, you may respond in writing to me at Virginia **Department of Forestry,** \*\*Conference Officer Address\*\*, or to Bettina K. Ring, State Forester, Virginia Department of Forestry, 900 Natural Resources Drive, Suite 800, Charlottesville, Virginia 22903.

Sincerely,

\*\*Name\*\*

Informal Conference Officer

Enclosure

cc: \*\*Name\*\*, Water Resources Program Manager

 \*\*Name\*\*, Regional Forester

 \*\*Name\*\*, \*\*Water Quality Engineer or Specialist\*\*

 \*\*Name\*\*, Forest Warden